

CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order by Cindy Carstens, Chairperson on Sept 16, 2015 at 12:30PM in the Private Dining Room at Stewart Memorial Community Hospital. Others present were: BJ Ukena, Jane Condon, Dr. Susan Hornback, Gary Nicholson, Joyce Lewis, Shelly Schossow, Kerrie Hull and Erin Sommers.
2. There were no Public Forum requests.
3. Motion by Ukena, second by Nicholson, all ayes to accept the agenda as amended.
4. Motion by Ukena, second by Nicholson, all ayes to approve the minutes of the July 15, 2015 meeting.
5. Administrator and EMS Director time sheets were signed by Carstens.
6. Members reviewed and signed the Public Health Code of Ethics which will be on file at the Public Health office.
7. Hull reported on EMS:
 - expenditures and revenues to-date for FY16
 - copy of the Iowa Standards for EMS was given to each member and she explained the status of her role as Chair for the Iowa Committee related to Standards
 - status on upgrades and repairs to ambulance units that have not yet been completed
8. The group received the Community and Family Resource report from John Gilbert and had their questions regarding substance abuse and problem gambling answered. The information the provided from the Youth Survey will be integrated into the Calhoun County Community Health Needs Assessment and Health Improvement Plan.
9. Members were informed of the Lake City Council decision not to continue with the municipal water fluoridation program and received the agenda used for the annual school nurse meeting held Sept 10.
10. Condon presented FY15 Quality Assurance Reports related to Incidents and Accidents, and Homemaker/Personal Cares Programs.
11. Members were informed that the application for a Multi-County Accreditation (MAC) grant involving Calhoun, Pocahontas and Webster County Boards of Health for \$13,650 was approved by Iowa Public Health Association. A self-assessment by each county and a shared work plan toward PHAB accreditation are deliverables due by March 26, 2016.
12. Motion by Lewis, second by Nicholson, all ayes to approve the revised CCPH Quality Improvement Policy and Procedure which will be used as a foundational document to achieve compliance with Domain 9 Quality Improvement for PHAB Accreditation. Members were informed of concerns for Public Health service Quality issues expressed by a broad spectrum of state and national public service organizations and provided a copy of feature article "Improving the Quality of Public Health in Iowa" from *The Iowa County* Sept 2015 issue.
13. The group continued their Strategic Planning process by accepting the MAC grant deliverables as the "DO" Step in their Plan-Do-Check-Act Planning process.
14. Condon reported on her conversations with ISU Extension, Elderbridge, and Mid-Iowa Insurance regarding access for local residents to web-based health insurance applications during the up-coming open enrollment period. Due to no known access points for Certified Application Counselors (CACs) in the county, Sue Hammen has completed the course and will be available to assist those in need. Members were given CMS.gov reports on state and national data of persons who have obtained health insurance through the marketplace portal.
15. Schossow reported on local Food Inspection program expectations by the Dept of Inspection and Appeals (DIA) for FY16. The group discussed fiscal implications related to the change and public health service areas to which Shelly's education and experience can be applied to add and expand programs and meet PHAB Accreditation. Motion by Ukena, second by Lewis, all ayes to not sign the 9-month contract offered

by DIA and to approve transferring responsibility for Calhoun County food establishment inspections to an entity to be decided by DIA.

16. Schossow provided members with recent water test results including the addition of arsenic tests and provided explanations on re-testing and remediation options available to rural water systems. Motion by Ukena, second by Lewis, all ayes to approve her recommended Water Quality Policy revisions to include arsenic testing procedures.
17. Schossow presented state-wide septic permit fees compared to Calhoun County's current fees. Motion by Nicholson, second by Ukena, all ayes to approve an increase from \$100 to \$150 for "contractor-installed" septic systems.
18. Kari Prescott, Executive Director for the Webster County Health Dept was unable to attend this meeting and will be invited to the November 18 meeting to discuss cross-jurisdictional sharing arrangements.
19. Members were provided year-to-date expense and revenue information for public health and EMS.
20. Motion by Lewis, second Nicholson to adjourn the meeting at 2:50 PM.

Jane Condon

Recorder

11-18-15

Date approved