

CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order by Cindy Carstens, Chairperson on March 16, 2016 at 12:30PM in the Private Dining Room at Stewart Memorial Community Hospital. Others present were: BJ Ukena, Gary Nicholson, Joyce Lewis, Susan Hornback, Shelly Schossow, Kerrie Hull, Erin Sommers, and Jane Condon.
2. There were no Public Forum requests.
3. Motion by Nicholson, second by Ukena, all ayes to accept the agenda.
4. Motion by Ukena, second by Nicholson, all ayes to approve the minutes of the Jan 13, 2016 meeting.
5. Administrator and EMS Director time sheets were signed by Carstens.
6. Hull reported on the year-to-date EMS budget status, union contract status, and ambulance collections activities. Hull was directed to bring the dollar amount of past-due billings to the May Board of Health meeting.
7. The group spent time reviewing each of six priority health issues, goals, objectives and initial strategies from Calhoun County's Community Health Needs Assessment (CHNA) and Health Improvement Planning (HIP) Reports. The Reports were developed from primary and secondary data sources, as well as, breakout group sessions conducted at the Community Forum on Jan 6, 2016 at Stewart Memorial Community Hospital. The next steps will be to designate work group leaders and team participants from provider staff and community members for each priority and begin strategy activities.
8. The CHNA & HIP / Strategic Planning review included Public Health Accreditation Board (PHAB) activities including the Iowa Public Health Association Gaining Ground Coalition Project of 3-county self-assessment and joint work plan performance deliverables.
9. Board members were informed that New Opportunities, Inc. (NOI) and Webster County Health Department (WCHD) have notified Condon via email of their intentions to include Calhoun County in the recently announced Maternal, Child and Adolescent Services RFP 58816024 from the Iowa Department of Public Health. Members indicated unanimous approval for the letter dated March 7, 2016 from Administrator Condon to Director Kari Prescott, WCHD, which requests documentation needed to fully demonstrate their support to remain in the WCHD's program.
10. Motion by Ukena, second by Lewis, all ayes to approve Calhoun County Public Health's full participation in and support for the joint grant application by Webster County Health Department for Maternal, Child and Adolescent Services RFP 58816024.
11. Those present discussed the tentative schedule for Condon's retirement.
12. Members were provided CCPH year-to-date expense and revenue status reports.
13. Motion by Ukena, second by Lewis to adjourn the meeting at 2:30 PM.

Recorder

*Jane Condon*

Date approved

5-18-16