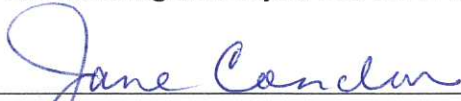


CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order November 18, 2014 at 12 Noon in the Public Health Conference room. Those present were: Susan Juilfs, Cindy Carstens, BJ Ukena, Gary Nicholson, Dr. David Frate, Jane Condon and Tami Mohr.
2. Motion by Frate, second by Ukena, all ayes to accept the agenda as distributed.
3. There were no Public Forum requests.
4. Motion by Ukena, second by Carstens, all ayes to approve the minutes of the September 18, 2014 meeting.
5. Members were informed of the performance appraisals completed for: Deb Gimer, RN; Tammy Williams, Support Staff; and Jana Hinote, DCW.
6. Members discussed options for annual performance reviews. Condon will research for models.
7. Administrator time sheets were signed by Juilfs.
8. Members reviewed the Calhoun County Public Health 2014 Annual Report, Fiscal Trends for General Basic Expenses from 2008 – 2015, and Grant Tracking Summary Report 2014.
9. Motion by Ukena, second by Carstens, all ayes to approve purchase of EMS billing software by January 1, 2015, and registration for 3 EMS administrative and support staff to attend the Spring 2015 abc3 Compliance Conference in St. Louis, MO if funding approved with EMS budget amendment.
10. Motion by Nicholson, second by Frate, all ayes to approve a charge structure for CPR classes conducted by EMS staff, a draft of terms for qualified Manson EMT's to become employees of Calhoun County EMS, and notification for skilled nursing facilities in Calhoun County of non-medical EMS transport compliance to CMS guidelines starting January 1, 2015.
11. Mohr reported on completed Tobacco Prevention activities and those planned for the rest of FY2015.
12. The group heard reports on activities by the Calhoun County Task Force to access psychiatric services through tele-health from Plains Area Mental Health Services to Stewart Memorial Community Hospital. Condon reported on submission of an Integrated Behavioral Health grant application to IDPH to address unmet behavioral and mental health needs identified in Calhoun County's 2010 Health Improvement Plan.
13. Condon provided information on Environmental Health issues of School Concession Stand licensure as suggested by IDPH / IDEH and initial discussions of Housing / Rental property quality with Economic Development.
14. The group received minutes of the Sept 12 and Oct 17, 2014 Calhoun County HealthCare Coalition meetings. Board members discussed ebola preparation and response plans at the local, state, and federal levels.
15. Board members were provided year-to-date public health and EMS expenditure and revenue reports. It is expected that the current EMS expense budget will cover operational expenses through March 2015. The County Auditor and Board of Supervisors are aware of the need for a budget amendment to pay for expanded EMS services to Lake City and surrounding areas.
16. Susan Juilfs voiced her resignation from the Board effective immediately, due to an employment and re-location change. Members thanked her for her years of leadership and participation in local public health services.
17. The meeting was adjourned at 2 PM.


Recorder

1-15-15