

CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order by BJ Ukena, vice-chair on January 15, 2015 at 12 Noon in the Public Health Conference room. Those present were: BJ Ukena, Cindy Carstens, Gary Nicholson, Dr. David Frate, Jane Condon, Kerrie Hull, and Heather Bombei.
2. Motion by Nicholson, second by Carstens, all ayes to accept the agenda as amended.
3. There were no Public Forum requests.
4. Motion by Nicholson, second by Frate, all ayes to approve the minutes of the November 18, 2014 meeting.
5. Condon and Hull provided updates to the minutes related to:
 - a. the Skilled Nursing Facility notice of non-medically related ambulance transfers was sent – no comments from the 4 SNF's in Calhoun County
 - b. the draft of EMS CPR charges – Condon will make recommended changes to the table before distribution to staff and community.
 - c. the employment of Manson EMT's is moving forward – Condon has talked with Manson City Clerk who will ask the lead Manson EMT to discuss their request for Calhoun County Employment at the next City Council meeting – Condon will take the current city / county EMS agreement to the county attorney for recommended changes and resubmission to the Secretary of State.
6. Motion by Frate, second by Nicholson, all ayes to recommend to the Board of Supervisors that Cindy Carstens and Gary Nicholson be re-appointed to a 3-year term, and Joyce Lewis be appointed as a new member of the Board of Health.
7. Motion by Frate, second by Nicholson, all ayes to approve Carstens as Board of Health Chair, and Ukena to continue as vice-chair. Carstens assumed Chair duties for the remainder of the meeting.
8. Members were informed of the performance appraisals completed for: Julie Ginther, Matt Byrne, Mike Anderson, Bob Murley, Joe Hendrickson, Heather Olberding, and Amy Skramstad. The Board was informed that all county department heads will be talking with a consultant regarding a change toward a consistent employee performance evaluation for all county employees.
9. Administrator time sheets were signed by Carstens.
10. Sean O'Connor from Community and Family Resources reported on local substance use data, prevention and treatment services.
11. Julie Gore from Family Crisis Center reported on local progress toward a functional multi-agency Sexual Assault and Response Team (SART).
12. Paula Klocke from New Opportunities, Inc. reported on local WIC services.
13. Heather Bombei from Iowa Department of Public Health reported on Chapter 80 changes and Local Public Health Services Grant requirements.
14. Members agreed that the current LPHS grant activities be continued in FY2016 and performance measure reports be completed by staff as required.
15. Motion by Nicholson, second by Ukena, all ayes to approve the FY2016 Public Health / EMS budget proposals.
16. The Board recessed at 2PM and resumed their meeting at 2:30.
17. Motion by Nicholson, second by Ukena, all ayes to approve their counter-proposal for the FY2016 EMS Union contract. The proposal will be presented to EMS staff at 1PM on Thursday January 29, 2015.
18. Members discussed activity reports toward goals of the Strategic Plan.
19. The group discussed local media reporting related to the Des Moines Waterworks Lawsuit with Calhoun, Sac, and Buena Vista counties.
20. Condon reported on opportunities to add to the agency's Fall Prevention activities through a Telligen Grant opportunity.

21. Members were provided Influenza Talking Points and the most recent local, state and national reporting data.
22. The group received minutes of the Nov 14, 2014 Calhoun County HealthCare Coalition meeting.
23. Board members were provided year-to-date public health and EMS expenditure and revenue reports.
24. Motion by Nicholson, second by Ukena, all ayes to adjourn the meeting at 3 PM.

Jane Condon

3-19-15

Recorder