

CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order by Cindy Carstens, Chairperson on May 21, 2015 at 12 Noon in the Public Health Conference room. Those present were: BJ Ukena, Cindy Carstens, Gary Nicholson, Jane Condon, Dr. David Frate, Joyce Lewis, and Heather Bombei.
2. There were no Public Forum requests.
3. Motion by Nicholson, second by Ukena, all ayes to accept the agenda as amended.
4. Motion by Ukena, second by Nicholson, all ayes to approve the minutes of the April 16, 2015 meeting.
5. Carstens provided an update on Dr. Hornback's appointment as Board of Health physician for replacement of Dr. Frate in July. Plans for orientation were made with Heather Bombei. There was consensus by all members that meetings will be moved to the 3rd Wednesday every other month at Stewart Memorial Community Hospital.
6. Administrator time sheets were signed by Carstens.
7. Condon reported on the first confirmed report of H5N2 Avian Influenza on a turkey production site in Calhoun County this week. Public Health's role to monitor worker health, Fact Sheets and Clinical Recommendations for Tamiflu were provided and can be shared with the general public.
8. Condon provided updates on the horse welfare situation as evaluated and finalized by the State Veterinarian.
9. Motion by Nicholson, second by Frate, all ayes for Carstens to sign a Waste Water System Installation waiver as approved by the Department of Natural Resources.
10. Motion by Nicholson, second by Ukena, all ayes to approve the FY15 Paid Time Benefit Sellback request.
11. Motion by Nicholson, second by Lewis, all ayes to approve the FY16 salary adjustments for Public Health and EMS staff.
12. The group continued their Strategic Planning process by reviewing the environmental scan summary conducted at their April 16 meeting. The group confirmed a SWOT analysis: **Strengths – Weaknesses – Opportunities – Threats** related to their planning goals. The same information will be presented to all agency staff on May 27. Staff will be asked to develop SMART: **Specific – Measurable – Achievable – Realistic – Timed** objectives for Board review at their July meeting. Members discussed options to increase cross-jurisdictional sharing with Webster County and are open to review a written agreement at their July meeting.
13. Members discussed the response and recovery activities related to the Lake City tornado.
14. Motion by Frate, second by Lewis to adjourn the meeting at 2:45 PM.


Recorder


Date approved