

CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order by Cindy Carstens, Chairperson on March 19, 2015 at 12 Noon in the Public Health Conference room. Those present were: BJ Ukena, Cindy Carstens, Gary Nicholson, Dr. David Frate, Jane Condon, Joyce Lewis, Barb Riley, Luke Winkelman, Joe Hendrickson, and Heather Bombei.
2. There were no Public Forum requests.
3. Motion by Nicholson, second by Ukena, all ayes to accept the agenda as amended.
4. Motion by Ukena, second by Nicholson, all ayes to approve the minutes of the January 15, 2015 meeting.
5. Condon reported that Manson volunteer group will become CCPH employees April 1; the EMS Director and County Attorney have finalized a draft EMS proposal for Rockwell City, Manson, and Pomeroy - the Agreements will be sent to City Councils for their approval next week; the final EMS CPR charges were provided to the Board.
6. Condon reported that updated member contact information is located in their Notebooks back cover.
7. The Board was informed of the resignation of Tami Mohr, Public Health Coordinator on July 1 and Dr. Frate as Board of Health physician on July 10.
8. Sue Hammen, Notary was present for the EMS Union FY16 Contract signatures by Luke Winkelman, PS and Cindy Carstens. The Agreement will be sent to the Public Employee Relations Board.
9. Winkelman explained written reports of staff level changes and shift needs at the Rockwell City and Stewart Memorial Community Hospital sites, including projected expense effects on 2015 and 2016 budgets. Motion by Frate, second by Ukena, all ayes to approve the hiring of a fulltime EMT to replace a recent resignation and fill shifts that are becoming more difficult to staff as personnel need time off and more overtime pay is required.
10. There were no performance appraisals to report.
11. Administrator time sheets were signed by Carstens.
12. Barb Riley provided information related to Family Foundations in-home visitation program in areas of partnerships, funding agency, staff training, number and needs of current clients, re-credentialing status.
13. Members were informed of an active "Record of Management and Medical Observations" submitted by an Iowa Equine Veterinarian.
14. Members were provided reports of the 2014 Household Hazardous Waste collections from Metro Waste Authority and a report of H5N2 avian influenza outbreaks in Minnesota and Kansas.
15. The group received minutes of the Dec 14, 2014 and Feb 13, 2015 Calhoun County HealthCare Coalition meetings.
16. Condon recommended the LPHS Grant Performance Measure Report due April 30 describe the Boards Strategic Planning efforts.
17. Members discussed the need for additional meeting in April to study activities needed to achieve goals of the Strategic Plan. An April 16, 2015 meeting is planned at the Public Health office.
18. Board members were provided year-to-date public health and EMS expenditure and revenue reports.
19. Carstens adjourned the meeting at 2:30 PM.

*Jane Condon*

*4-16-15*

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Recorder