

## CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The regular meeting of the Calhoun County Board of Health convened at 12:15 PM on November 15, 2012 in the Annex II Conference Room. Those present: Susan Juilfs, BJ Ukena, Gary Nicholson, and Jane Condon.
2. There were no public forum requests.
3. The agenda was accepted as amended.
4. Motion by Nicholson, second by Ukena, all ayes to approve the minutes of Sept 20, 2012 meeting.
5. Minutes of Sept and Oct 2012 Advisory Committee meeting minutes were reviewed.
6. Juilfs signed Administrator Time Sheets for Sept and Oct 2012.
7. Members received the initial proposals from workers and management for an EMS union contract beginning July 1, 2013. Nicholson agreed to represent the Board during negotiations.
8. Condon presented results of the Local Public Health Service Grant audit conducted by Community Health Consultant from the Iowa Dept of Public Health.
9. Members reviewed their current by-laws and Chapter 137 Local Board of Health of the Iowa Code. Motion by Ukena, second by Nicholson, all ayes to discontinue current by-laws and use Chapter 137 of the Iowa Code to guide Board activities effective immediately.
10. The Board reviewed a report of current grants from state, federal and private sources.
11. Members reviewed an EMS Affiliate Agreement, proposed by EMS Public Health and signed by Farnhamville EMS. Lohrville will be asked to sign also.
12. Condon reported that Kristy Vogel's resignation was accepted last week, with a termination date of November 30, 2012. Her Maternal / Child Health and immunization responsibilities will be shared by current nurses and non-nurse staff.
13. Condon reported on efforts to improve current computer software used by the nurses for homecare clinical records and as time and cost collection. Costs will remain the same or be reduced.
14. Condon reported on cancer awareness topics presented at community and school-based forums conducted by Tami Mohr according to contract terms between CCPH and the Iowa Cancer Consortium.
15. Condon reported on community education efforts to prevent injuries as conducted by CCPH staff: Matter of Balance, Healthy Homes, Alzheimer's Disease, Elderly Domestic and Sexual Assault.
16. Members received a copy of the NIMS Compliance Statement that will be signed by Condon and submitted to IDPH as required by Public Health Preparedness grant contract.
17. Members were provided written expectations for emergency preparedness coalitions that will be required for future federal funding. Condon reported tentative plans for a Calhoun County Coalition development meeting with local Emergency Management Coordinator and Stewart Memorial Community Hospital on December 13 at the hospital.
18. The budget status was made available to Board members: 33.3% of the fiscal year is over. Public Health expenditures = 29%, EMS expenditures = 42% (includes capital project expenses); Public Health revenues = 27%, EMS revenues = 23%.
19. Having completed the agenda, with no concerns voiced from members, the meeting was adjourned at 2:00 PM.



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Jane Condon, Recorder